

Registration number: 08246313

Rickley Park Primary School

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 August 2017

Haines Watts Leicester LLP
Chartered Accountants & Statutory Auditor
Hamilton Office Park
31 High View Close
Leicester
LE4 9LJ

Rickley Park Primary School

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Rickley Park Primary School

Reference and Administrative Details

Members	Diane Farmer (Chair) (resigned 31 January 2017) Sally Anne Labrooy (resigned 21 July 2017) Andrew Manley Glenn Booth (resigned 31 August 2017) Charlotte Whitely (appointed 29 November 2016) Susan Marshall (appointed 29 November 2016 and resigned 20 November 2017)
Governors and Trustees (Directors)	Veronica Belcher Glenn Booth, Headteacher (resigned 31 August 2017) Diane Farmer (Chair) Sally Anne Labrooy (resigned 21 July 2017) Andrew Pakes (resigned 8 July 2017) Susan Marshall (resigned 31 August 2017) Terence Carder Andrew Manley Lorraine Avery Jane Osayimwen (resigned 10 March 2017) Rachel Rowe (resigned 15 March 2017) Allison Collis, Headteacher (appointed 1 September 2017) Catherine Watson (appointed 5 September 2016 and resigned 6 February 2017) Mark Rickard (appointed 3 May 2017)
Company Secretary	Gill Ashley
Senior Management Team	Glenn Booth, Head teacher (resigned 31 August 2017) Lorraine Avery, Deputy head teacher (resigned 31 August 2017) Gill Ashley, School business manager Allison Collis, Head teacher (appointed 1 September 2017)
Principal and Registered Office	Rickley Lane Bletchley Milton Keynes Buckinghamshire MK3 6EW
Company Registration Number	08246313

Rickley Park Primary School

Reference and Administrative Details (continued)

Auditors

Haines Watts Leicester LLP
Chartered Accountants & Statutory Auditor
Hamilton Office Park
31 High View Close
Leicester
LE4 9LJ

Bankers

NatWest Bank Plc
501 Silbury Boulevard
Milton Keynes
MK9 3ER

Rickley Park Primary School

Trustees' Report for the Year Ended 31 August 2017

The Trustees present their annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 August 2017. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

Structure, governance and management

Constitution

Rickley Park Academy Trust, which was incorporated on 9th October 2012 and converted on 1st November 2013, is a company limited by guarantee and an exempt charity. The Charitable Company's Memorandum and Articles of Association are the primary governing documents of the Academy. Members of the Trust are appointed by the Governing Body or nominated by the Secretary of State for Education. The Articles of Association require the members of the company to appoint at least three governors to be responsible for the statutory and constitutional affairs of the company and the management of the Academy (known as Trust Members).

The governors act as the trustees for the charitable activities of Rickley Park Primary School and are also the directors of the charitable company for the purposes of company law.

Details of the trustees who served throughout the year except as noted are included in the Reference and Administrative Details on page 1.

Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £1 for the debts and liabilities contracted before he/she ceases to be a member.

Trustees' indemnities

The Academy Trust through its Articles has indemnified its Trustees to the fullest extent permissible by law. During the period the Academy also purchased and maintained liability insurance for its Trustees.

Principal activities

The Trust's object cited in the Academy Funding Agreement is to advance for the public benefit in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum.

In more specific terms the trust exists to maintain Rickley Park Primary School as an over-subscribed high achieving, well-resourced, community school, which places emphasis on the academic success, and developing the co-operative values, for all pupils.

Method of recruitment and appointment or election of Trustees

The term of office for Governors is four years. Governors who are appointed or co-opted onto the Governing Body can be re-appointed, if eligible, by the full Governing Body. Parents and staff vote to elect their representatives on the Governing Body. The Schools Co-operative Society has the right to appoint a governor.

When seeking new Governors the Governing Body assesses the skill set of the current Governors and considers what qualities and experience would enhance the team for the benefit of the Academy.

The Governing Body has delegated powers of responsibility to the following committees, each with an annually approved Terms of Reference: Finance & Premises; Pupils, Parents and Personnel and Standards and School Improvement.

Rickley Park Primary School

Trustees' Report for the Year Ended 31 August 2017 (continued)

Policies and procedures adopted for the induction and training of Trustees

All Governors have access to all policies, procedures, minutes, accounts, budgets, School Improvement Plan and Self Evaluation, as well as other relevant documents they will require to undertake their role. Induction for Governors is available and all Governors are encouraged to attend relevant training to ensure they can fulfil their role. All new Governors can have a tour round school with a chance to meet staff and pupils.

Organisational structure

The Governors are responsible for setting general policy, adopting an annual plan and budget, monitoring the Academy by the use of budgets and making major decisions about the direction of the Academy, capital expenditure and senior staff appointments.

The Senior Leadership Team consists of the Headteacher, Deputy Headteacher, Phase Leaders (Early Years, Key Stage 1 and Key Stage 2) SENCO, Core Subject Leaders (English and Maths) and the School Business Manager. The team control the school at a strategic level implementing policies and reporting to the Governing Body. The Leadership Team is responsible for the day to day operation of the school, in particular organising staff, resources and children. They are responsible for the authorisation of spending within agreed budgets and for the appointment of staff following vetting and safeguarding recruitment process. The Headteacher is the Accounting Officer.

Arrangements for setting pay and remuneration of key management personnel

The Board of Trustees have established a Finance, Personnel and Premises Committee. One of its tasks is to make recommendations to the Board on the appropriate levels of remuneration for key leadership and management salaries.

Risk management

The Governors have assessed the major risks to which the Academy is exposed, including those related to teaching, provision of facilities and other operational areas of the Academy, and its finances including the Local Government Pension Scheme deficit.

The Governors have implemented a number of systems to assess risks that the Academy faces, especially in operational areas (e.g. in relation to professional, financial, legal, physical and technological) and in relation to the control of finance. They have systems in place, including operational procedures (e.g. data protection, vetting new staff, supervision of school grounds) and internal financial controls in order to minimise risk. Where significant risk still remains they have ensured they have adequate insurance cover. The Academy has an effective system of internal financial controls.

The Governors maintain a strategic risk register which is reviewed at every meeting of the Governing Body, including committee meetings.

Connected organisations, including related party relationships

Rickley Park Academy Trust is a single academy and is not part of a federation. However, on conversion, the Academy adopted the cooperative academy memorandum and articles of association. The Schools Co-operative Society has the right to appoint a governor.

Rickley Park Primary School

Trustees' Report for the Year Ended 31 August 2017 (continued)

Objectives and activities

Objects and aims

The principal object of the company is the operation of Rickley Park Primary School, to provide education for pupils of mixed gender and different abilities between the ages of 3 and 11. Children enter and exit the Academy through the Rickley Park Primary School Admission Criteria, which has no selection criteria.

The main objectives of the Academy during the period 1st September 2016 to 31st August 2017 are summarised below:

- To ensure that every child enjoys the same high quality education in terms of resourcing, teaching and care;
- To continue to raise the standard of educational achievement and progress of all our children;
- To reflect the Co-operative values and ethos (as set out in the Statement on the Co-operative Identity of the International Co-operative Alliance) in the work of the Academy;
- To improve the effectiveness of the Academy, by keeping the curriculum and organisational structure under continual review;
- To provide value for money for the funds expended;
- To comply with all appropriate statutory and curriculum requirements;
- To maintain close links with the local Community; and
- To conduct the Academy's business in accordance with the highest standards of integrity, probity and openness.

Objectives, strategies and activities

To this end the activities provide:

- Teaching and learning for all children to ensure they reach their full potential;
- Tracking of pupil progress, especially those in identified groups (e.g. SEND, Disadvantaged Pupils, EAL,CLA)
- Continued Professional Development opportunities for all staff, along with annual Performance Management;
- A range of curriculum enrichment activities (both within and beyond curriculum time) to develop and deepen their personal interests and talents; and
- Opportunities for all members of the school community to contribute and benefit from being a member of the larger community, based on the Co-operative values of self-help, self-responsibility, democracy, equality, equity, solidarity, honesty, openness, social responsibility and caring for others.

Public benefit

The Academy Trust provides educational services to all children in the local area. The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to the public benefit guidance provided by the Charity Commission.

Rickley Park Primary School

Trustees' Report for the Year Ended 31 August 2017 (continued)

Strategic Report

Achievements and performance

We pride ourselves on our high standards across all areas including our continued strong overall effectiveness.

Pupil outcomes and achievements: Year 1 2017

English: Phonics

Achieving the Expected Standard: 92%

Pupil outcomes and achievements: Key Stage 1 2017

English: Reading

Expected Level – 73%; Greater Depth – 32%

English: Writing

Expected Level – 75%; Greater Depth – 18%

Maths

Expected Level – 72%; Greater Depth – 27%

Pupil outcomes and achievements: Key Stage 2 2017

English: Reading Test results

Expected Level – 65%; Greater Depth – 25%

Progress +0.93

English: Writing Teacher Assessment results (moderated)

Expected Level – 80%; Greater Depth – 23%

Progress +2.58

Maths

Expected Level – 75%; Greater Depth – 13%

Progress +1.21

The Academy will continue striving to improve the levels of progress achieved by all the children. The Governing Body monitor a summary of Performance Data, the School Improvement Plan and Self Evaluation document to ensure Ofsted outstanding criteria is maintained.

Key non-financial performance indicators

Analysis of pupil data and test results confirm that the Governing Body has utilised its financial resources, including the Pupil Premium Grant, to ensure that all children meet their full potential.

Going concern

After making appropriate enquiries, the Governing Body has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

Rickley Park Primary School

Trustees' Report for the Year Ended 31 August 2017 (continued)

Strategic Report

Financial review

Most of the Academy's income is obtained from the ESFA in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the ESFA during the year ended 31 August 2017 and the associated expenditure are shown as restricted funds in the Statement of Financial Activities.

Expenditure on running costs exceeded grants and other income during the year ended 31 August 2017 by £86,519 (2016: £552,144), however this includes the actuarial gain on the pension deficit for the year of £98,000 (2016: deficit £432,000).

The net book value of fixed assets at 31 August 2017 was £5,842,054 (2016: £5,918,310). Movements in tangible fixed assets are shown in Note 11 to the Financial Statements. The assets were used exclusively for providing education and the associated support services to the children of the Academy.

The Academy held fund balances at 31 August 2017 of £5,476,888 (2016: £5,563,407) comprising £5,117,904 (2016: £5,150,617) of restricted funds and £358,984 (2016: £412,790) of unrestricted funds.

Financial and risk management objectives and policies

The Academy has continued to embed the system of internal control, including financial, operational and risk management which is designed to protect the Academy's assets and reputation.

The Finance and Premises Committee undertakes a comprehensive review of the risks to which the Academy is exposed, including the Local Government Pension Scheme. They identify systems and procedures, including specific preventable actions which should mitigate any potential impact on the Academy. The internal controls are then implemented and the subsequent year's appraisal will review their effectiveness and progress against risk mitigation actions. In addition to the annual review, the Finance and Premises Committee will also consider any risks which may arise as a result of a new area of work being undertaken by the Academy.

Reserves policy

The trustees review the reserve levels of the Academy annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. This will ensure sufficient funds to cover unexpected emergencies and urgent maintenance.

The balance of 'free reserves' at the year end, classified as Unrestricted funds in the financial statements, was £358,575 (2016: £412,790).

Investment policy

The Academy does not have any material investment policy in place at the moment.

Principal risks and uncertainties

A strategic risk register which is maintained at the Academy is reviewed at every meeting of the Governing Body (including committee meetings). The risk register identifies the key risks, the likelihood of those risks occurring, their potential impact on the Academy and the prioritised actions being taken to reduce and mitigate the risks.

Not all the factors are within the Academy's control. Other factors besides those listed in the Risk Assessment may also adversely affect the Academy.

Rickley Park Primary School

Trustees' Report for the Year Ended 31 August 2017 (continued)

Strategic Report

Funds held as Custodian Trustee on behalf of others

For the period 1st September 2016 to 31st August 2017 there were no arrangements for safe custody segregation.

Auditor

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Reappointment of auditor

In accordance with section 485 of the Companies Act 2006, a resolution for the re-appointment of Haines Watts Leicester LLP as auditors of the company is to be proposed at the forthcoming Annual General Meeting.

Trustees' Report, incorporating a Strategic Report, was approved by order of the members of the Board of Trustees on 13 December 2017 and signed on its behalf by:

.....
Diane Farmer (Chair)
Governor and trustee

.....
Allison Collis
Governor and trustee

Rickley Park Primary School

Governance Statement

Scope of responsibility

As trustees, we acknowledge we have overall responsibility for ensuring that Rickley Park Primary School has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to Allison Collis, Headteacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Rickley Park Primary School and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board of Trustees has formally met 6 times during the year. Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
Diane Farmer (Chair)	5	6
Veronica Belcher	5	6
Glenn Booth	4	6
Terence Carder	6	6
Sally Anne Labrooy	6	6
Andrew Manley	5	6
Susan Marshall	6	6
Andrew Pakes	3	6
Lorraine Avery	4	6
Jane Osayimwen	1	4
Rachel Rowe	0	4
Catherine Watson	4	5
Mark Rickard	1	1
Charlotte Whitely	5	6

Governance reviews

Rickley Park Primary School
Governance Statement (continued)

The Finance and General Purposes Committee is a sub-committee of the main Board of Trustees. Its purpose is to address financial matters. Attendance at meetings during the year was as follows:

Trustee	Meetings attended	Out of a possible
Diane Farmer (Chair)	3	3
Glenn Booth	3	3
Terence Carder	3	3
Andrew Pakes	2	3
Jane Osayimwen	2	3
Loraine Avery	2	3
Veronica Belcher	3	3
Andrew Manley	3	3
Sally Anne Labrooy	1	3
Catherine Watson	1	2
Charlotte Whitely	1	3

Rickley Park Primary School

Governance Statement (continued)

Review of value for money

As accounting officer the member has responsibility for ensuring that the Academy Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where available. The Accounting Officer for the Academy Trust has delivered improved value for money during the year by:

- The Rickley Park Primary School Finance Management Procedures and Guidelines manual states the procurement procedure for obtaining quotations and tenders and the agreed level for referral to the Headteacher, the Finance, Personnel and Premises Committee or the Full Governing Board.
- Verbal or written quotations are obtained for all purchases, in line with the Financial Management Procedures and Guidelines, to ensure that the principle of Best Value is adhered to. The purchasing decision by the Headteacher, Finance, Personnel and Premises Committee or Full Governing Board is based on the overall offering by the supplier and includes quality, service level agreements, and reputation of the supplier as well as cost.
- Copies of quotes/ emails/ internet research/ notes form telephone conversations, cost comparisons and lease agreements are retained with the school's financial records.
- Service contracts are regularly reviewed by the School Business Manager and recommendations are presented to the Finance, Personnel and Premises Committee at the appropriate times.
- During the 2016-2017 financial year, the school's broadband contract was renegotiated, and the grounds maintenance contract was awarded to a new supplier, both providing services at best value for the school.
- The decision was taken by the Full Governing Board to recruit two Higher Level Teaching Assistants, whose posts are effective from 1st September 2017, to provide cover for timetabled classes and in the event of teacher absence; thereby reducing the need for expensive agency supply cover.
- The Academy purchased an electronic signing in system for visitors and staff, to provide improved safeguarding and monitoring of adults on the premises. Research of the products available was undertaken and recommendations received from local schools. Quotes were obtained from three companies and the school purchased the system from the supplier providing best value in line with the school's procurement procedures.
- The Academy purchased fitted office furniture / storage for two offices, which provided enhanced and secure storage for confidential documents and more efficient workspace. Quotes were obtained and the purchase was made from the supplier providing best value for cost, quality and reputation in line with the school's procurement procedure.

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Rickley Park Primary School for the year ended 31 August 2017 and up to the date of approval of the annual report and financial statements.

Rickley Park Primary School

Governance Statement (continued)

Capacity to handle risk

The Board of Trustees has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the year ending 31 August 2017 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

The risk and control framework

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Finance and General Purposes Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The Board of Trustees has considered the need for a specific internal audit function and has decided:

- not to appoint an internal auditor. However the Trustees have appointed Haines Watts Leicester LLP, the external auditor, to perform additional checks
- The auditor's role includes giving advice on financial matters and performing a range of checks on the Academy Trust's financial systems.

On a quarterly basis, the reports to the Board of Trustees on the operation of the systems of control and on the discharge of the Board of Trustees's financial responsibilities.

There were no material control or other issues reported by the Responsible Officer to date.

Rickley Park Primary School

Governance Statement (continued)

Review of effectiveness

As Accounting Officer, Allison Collis, Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the ;
- the work of the external auditor;
- the financial management and governance self assessment process;
- the work of the executive managers within the Academy Trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance and General Purposes Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on 13 December 2017 and signed on its behalf by:

.....
Diane Farmer (Chair)
Governor and trustee

.....
Allison Collis
Accounting officer
Governor and trustee

Rickley Park Primary School

Statement on Regularity, Propriety and Compliance

As Accounting Officer of Rickley Park Primary School I have considered my responsibility to notify the Academy Trust Board of Trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with ESFA terms and conditions of funding, under the funding agreement in place between the Academy Trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2016.

I confirm that I and the Academy Trust Board of Trustees are able to identify any material irregular or improper use of funds by the Academy Trust, or material non-compliance with the terms and conditions of funding under the Academy Trust's funding agreement and the Academies Financial Handbook 2016.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA.

.....
Allison Collis, Headteacher
Accounting officer

13 December 2017

Rickley Park Primary School

Statement of Trustees' Responsibilities

The Trustees (who act as the governors of Rickley Park Primary School Academy Trust and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Annual Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards [FRS 102] have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board on 13 December 2017 and signed on its behalf by:

.....
Diane Farmer (Chair)
Governor and trustee

Rickley Park Primary School

Independent Auditor's Report on the Financial Statements to the Members of Rickley Park Primary School

Opinion

We have audited the financial statements of Rickley Park Primary School (the 'Academy') for the year ended 31 August 2017, which comprise the Statement of Financial Activities incorporating Income and Expenditure Account, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

This report is made solely to the Academy's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its Trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy's affairs as at 31 August 2017 and of its results for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Academy's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Rickley Park Primary School

Independent Auditor's Report on the Financial Statements to the Members of Rickley Park Primary School (continued)

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and Trustees' Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report and Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities [set out on page 15], the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Academy or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

Rickley Park Primary School

Independent Auditor's Report on the Financial Statements to the Members of Rickley Park Primary School (continued)

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Academy's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- Conclude on the appropriateness of the Trustees use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Academy's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Academy to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Academy to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the Academy audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

.....
Richard Buckby ACA (Senior Statutory Auditor)
For and on behalf of Haines Watts Leicester LLP, Statutory Auditor

Hamilton Office Park
31 High View Close
Leicester
LE4 9LJ

13 December 2017

Rickley Park Primary School

Independent Reporting Accountant's Report on Regularity to Rickley Park Primary School and the Education and Skills Funding Agency

In accordance with the terms of our engagement letter dated 19 October 2016 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2016 to 2017, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Rickley Park Primary School during the period 1 September 2016 to 31 August 2017 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Rickley Park Primary School and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we may state to Rickley Park Primary School and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Rickley Park Primary School and the ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of Rickley Park Primary School's accounting officer and the reporting accountant

The Accounting Officer is responsible, under the requirements of Rickley Park Primary School's funding agreement with the Secretary of State for Education 27 July 2012 and the Academies Financial Handbook extant from 1 September 2016, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2016 to 2017. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year from 1 September 2016 to 31 August 2017 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2016 to 2017 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy Trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- We have confirmed that the activities conform to the academy trust's framework of authorities. As identified by review of minutes, management accounts, discussion with the accounting officer and other key management personnel.

We have carried out an analytical review as part of the consideration of whether general activities of the academy trust are within the academy trust's framework of authorities.

Rickley Park Primary School

Independent Reporting Accountant's Report on Regularity to Rickley Park Primary School and the Education and Skills Funding Agency (continued)

- We have considered the evidence supporting the accounting officer's statement on regularity, propriety and compliance and have evaluated the general control environment of the academy trust and extended the procedures required for financial statements to include regularity.

We have assessed and tested a sample of the specific control activities over regularity of a particular activity. In performing sample testing of expenditure, we have considered whether the activity is permissible within the academy trust's framework of authorities. We confirm that each item tested has been appropriately authorised in accordance with the academy trust's delegated authorities and that the internal delegations have been approved by the board of trustees, and conform to the limits set by the Department for Education.

- Formal representations have been obtained from the board of trustees and the accounting officer acknowledging their responsibilities including disclosing all non-compliance with laws and regulations specific to the authorising framework, access to accounting records, provision of information and explanations, and other matters where direct evidence is not available.

In performing sample testing of expenditure, we have reviewed against specific terms of grant funding within the funding agreement. We have reviewed the list of suppliers and have considered whether supplies are from related parties and have reviewed minutes for evidence of declaration of interest, and whether or not there was involvement in the decision to order from this supplier.

We have performed sample testing of other income and tested whether activities are permitted within the academy trust's charitable objects.

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year from 1 September 2016 to 31 August 2017 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

.....
Richard Buckby ACA

For and on behalf of Haines Watts Leicester LLP, Chartered Accountants

Hamilton Office Park
31 High View Close
Leicester
LE4 9LJ

13 December 2017

Rickley Park Primary School

Statement of Financial Activities for the Year Ended 31 August 2017 (including Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	Total 2017 £
Income and endowments from:					
Donations and capital grants	2	4,451	-	-	4,451
<i>Charitable activities:</i>					
Funding for the Academy trust's educational operations	3	-	1,891,968	8,887	1,900,855
Other trading activities	4	15,513	-	-	15,513
Investments	5	410	-	-	410
Total		20,374	1,891,968	8,887	1,921,229
Expenditure on:					
<i>Charitable activities:</i>					
Academy trust educational operations	7	74,180	1,935,993	95,575	2,105,748
Net expenditure		(53,806)	(44,025)	(86,688)	(184,519)
Transfers between funds		-	(10,432)	10,432	-
Other recognised gains and losses					
Actuarial gains on defined benefit pension schemes	21	-	98,000	-	98,000
Net movement in (deficit)/funds		(53,806)	43,543	(76,256)	(86,519)
Reconciliation of funds					
Total funds/(deficit) brought forward at 1 September 2016		412,790	(767,693)	5,918,310	5,563,407
Total funds/(deficit) carried forward at 31 August 2017		358,984	(724,150)	5,842,054	5,476,888

Rickley Park Primary School

Statement of Financial Activities for the Year Ended 31 August 2016 (including Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	Total 2016 £
Income and endowments from:					
Donations and capital grants	2	10,889	-	-	10,889
<i>Charitable activities:</i>					
Funding for the Academy trust's educational operations	3	-	2,039,052	14,287	2,053,339
Other trading activities	4	15,138	-	-	15,138
Investments	5	-	1,254	-	1,254
Total		26,027	2,040,306	14,287	2,080,620
Expenditure on:					
<i>Charitable activities:</i>					
Academy trust educational operations	7	-	2,108,067	92,697	2,200,764
Net income/(expenditure)		26,027	(67,761)	(78,410)	(120,144)
Transfers between funds		-	(2,857)	2,857	-
Other recognised gains and losses					
Actuarial gains on defined benefit pension schemes	21	-	(432,000)	-	(432,000)
Net movement in funds/(deficit)		26,027	(502,618)	(75,553)	(552,144)
Reconciliation of funds					
Total funds/(deficit) brought forward at 1 September 2015		386,763	(265,075)	5,993,863	6,115,551
Total funds/(deficit) carried forward at 31 August 2016		412,790	(767,693)	5,918,310	5,563,407

Rickley Park Primary School
(Registration number: 08246313)
Balance Sheet as at 31 August 2017

	Note	2017 £	2016 £
Fixed assets			
Tangible assets	11	5,842,054	5,918,310
Current assets			
Debtors	12	82,341	58,309
Cash at bank and in hand		<u>478,531</u>	<u>507,505</u>
		560,872	565,814
Creditors: Amounts falling due within one year	13	<u>(74,038)</u>	<u>(70,717)</u>
Net current assets		<u>486,834</u>	<u>495,097</u>
Total assets less current liabilities		<u>6,328,888</u>	<u>6,413,407</u>
Net assets excluding pension liability		6,328,888	6,413,407
Pension scheme liability	21	<u>(852,000)</u>	<u>(850,000)</u>
Net assets including pension liability		<u><u>5,476,888</u></u>	<u><u>5,563,407</u></u>
Funds of the Academy:			
Restricted funds			
Restricted general fund		127,850	82,307
Restricted fixed asset fund		5,842,054	5,918,310
Restricted pension fund		<u>(852,000)</u>	<u>(850,000)</u>
		5,117,904	5,150,617
Unrestricted funds			
Unrestricted general fund		<u>358,984</u>	<u>412,790</u>
Total funds		<u><u>5,476,888</u></u>	<u><u>5,563,407</u></u>

The financial statements on pages 21 to 40 were approved by the Trustees, and authorised for issue on 13 December 2017 and signed on their behalf by:

.....
Diane Farmer (Chair)
Governor and trustee

Rickley Park Primary School

Statement of Cash Flows for the Year Ended 31 August 2017

	Note	2017 £	2016 £
Cash flows from operating activities			
Net cash used in operating activities	17	(10,065)	(15,311)
Cash flows from investing activities	18	(19,319)	(17,145)
Cash flows from financing activities		<u>410</u>	<u>1,254</u>
Change in cash and cash equivalents in the year		(28,974)	(31,202)
Cash and cash equivalents at 1 September		<u>507,505</u>	<u>538,706</u>
Cash and cash equivalents at 31 August	19	<u><u>478,531</u></u>	<u><u>507,504</u></u>

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017

1 Accounting policies

Statement of accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

Basis of preparation

The financial statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2016 to 2017 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Rickley Park Primary School meets the definition of a public benefit entity under FRS 102.

Going concern

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Academy Trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

All incoming resources are recognised when the Academy Trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

1 Accounting policies (continued)

Sponsorship income

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the Statement of Financial Activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the Academy Trust has provided the goods or services.

Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the Academy Trust's accounting policies.

Donated fixed assets

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

Expenditure on raising funds

This includes all expenditure incurred by the Academy Trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

1 Accounting policies (continued)

Charitable activities

These are costs incurred on the Academy Trust's educational operations, including support costs and costs relating to the governance of the Academy Trust apportioned to charitable activities.

Tangible fixed assets

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, per the table below.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Asset class	Depreciation method and rate
Long leasehold land and buildings	Straight line over the life of the lease
Fixtures and fittings	Straight line over 3-15 years

Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions

Provisions are recognised when the Academy Trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

Leased assets

Rentals under operating leases are charged on a straight line basis over the lease term.

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

1 Accounting policies (continued)

Taxation

The Academy Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the Academy Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Pension benefits

Retirement benefits to employees of the Academy Trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes. The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in the notes to the financial statements, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded scheme and the assets are held separately from those of the Academy Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy Trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Education and Skills Funding Agency/Department for Education/sponsor/other funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education and Skills Funding Agency/Department for Education.

Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

1 Accounting policies (continued)

Critical accounting estimates and assumptions

The Academy Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31/08/2017. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

2 Donations and capital grants

	Unrestricted funds £	Total 2017 £	Total 2016 £
Other donations	4,451	4,451	10,889

3 Funding for the Academy Trust's educational operations

	Restricted funds £	Restricted fixed asset funds £	Total 2017 £	Total 2016 £
DfE/ESFA capital grants				
Devolved formula capital	-	8,887	8,887	14,287
DfE/ESFA revenue grants				
General Annual Grant (GAG)	1,655,355	-	1,655,355	1,813,263
Other DfE/ESFA income	9,770	-	9,770	10,068
Pupil premium	140,632	-	140,632	152,317
UIFSM	56,592	-	56,592	58,777
	1,862,349	-	1,862,349	2,034,425
Non-government grants and other income				
Other income	29,619	-	29,619	4,627
Total grants	1,891,968	8,887	1,900,855	2,053,339

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

4 Other trading activities

	Unrestricted funds £	Total 2017 £	Total 2016 £
Hire of facilities	9,667	9,667	5,968
Other sales	5,846	5,846	9,170
	15,513	15,513	15,138

5 Investment income

	Unrestricted funds £	Total 2017 £	Total 2016 £
Short term deposits	410	410	1,254
	410	410	1,254

6 Expenditure

	Non Pay Expenditure			Total 2017 £	Total 2016 £
	Staff costs £	Premises £	Other costs £		
Academy's educational operations					
Direct costs	888,549	95,575	157,755	1,141,879	1,232,210
Allocated support costs	721,046	71,423	171,400	963,869	968,554
	1,609,595	166,998	329,155	2,105,748	2,200,764

Net income/(expenditure) for the year includes:

	2017 £	2016 £
Operating lease rentals	5,922	5,264
Fees payable to auditor - audit	5,275	4,425
- other audit services	3,990	2,875
Depreciation	95,575	92,697

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

7 Charitable activities

	Total 2017 £	Total 2016 £	
Direct costs - educational operations	1,141,879	1,232,210	
Support costs - educational operations	963,869	968,554	
	2,105,748	2,200,764	
	Educational operations £	Total 2017 £	Total 2016 £
Analysis of support costs			
Support staff costs	721,046	721,046	775,062
Technology costs	12,952	12,952	18,257
Premises costs	71,423	71,423	78,894
Other support costs	149,183	149,183	89,041
Governance costs	9,265	9,265	7,300
Total support costs	963,869	963,869	968,554

8 Staff

Staff costs

	2017 £	2016 £
Staff costs during the year were:		
Wages and salaries	1,166,526	1,287,461
Social security costs	78,972	81,738
Operating costs of defined benefit pension schemes	265,448	217,660
	1,510,946	1,586,859
Supply staff costs	98,649	83,859
Staff restructuring costs	-	33,261
	1,609,595	1,703,979
	2017 £	2016 £
Staff restructuring costs comprise:		
Redundancy payments	-	33,261

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

8 Staff (continued)

Staff numbers

The average number of persons employed by the Academy during the year was as follows:

	2017 No	2016 No
Charitable Activities		
Teachers	19	20
Administration and support	24	32
Management	2	2
	<u>45</u>	<u>54</u>

Higher paid staff

The number of employees whose emoluments exceeded £60,000 was:

	2017 No	2016 No
£70,001 - £80,000	<u>1</u>	<u>1</u>

The key management personnel of the Academy Trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the Academy Trust was £126,182 (2016: £122,993).

9 Related party transactions - trustees' remuneration and expenses

One or more trustees has been paid remuneration or has received other benefits from an employment with the Academy Trust. The principal and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment, and not in respect of their role as trustees. The value of trustees' remuneration and other benefits was as follows:

Glenn Booth (Head teacher):

Remuneration: £65,000 - £70,000 (2016 - £60,000 - £65,000)

Employer's pension contributions: £5,000 - £10,000 (2016 - £5,000 - £10,000)

Colin Armstrong (Teacher):

Remuneration: £Nil (2016 - £25,000 - £30,000)

Employer's pension contributions: £Nil (2016 - £0 - £5,000)

Susan Marshall (SENCO):

Remuneration: £40,000 - £45,000 (2016 - £40,000 - £45,000)

Employer's pension contributions: £5,000 - £10,000 (2016 - £5,000 - £10,000)

Lorraine Avery (Teacher):

Remuneration: £40,000 - £45,000 (2016 - £25,000 - £30,000)

Employer's pension contributions: £0 - £5,000 (2016 - £0 - £5,000)

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

9 Related party transactions - trustees' remuneration and expenses (continued)

Catherine Watson (Teacher):

Remuneration: £10,000 - £15,000 (2016 - £Nil)

Employer's pension contributions: £0 - £5,000 (2016 - £Nil)

Other related party transactions involving the trustees are set out in note 22.

10 Trustees' and officers' insurance

In accordance with normal commercial practice the Academy has purchased insurance to protect governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy business. The insurance provides cover up to £2,000,000 on any one claim and the cost for the year ended 31 August 2017 was £910 (2016 - £150).

The cost of this insurance is included in the total insurance cost.

11 Tangible fixed assets

	Leasehold land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 September 2016	5,986,134	215,590	6,201,724
Additions	1,020	18,299	19,319
At 31 August 2017	5,987,154	233,889	6,221,043
Depreciation			
At 1 September 2016	183,993	99,421	283,414
Charge for the year	48,017	47,558	95,575
At 31 August 2017	232,010	146,979	378,989
Net book value			
At 31 August 2017	5,755,144	86,910	5,842,054
At 31 August 2016	5,802,141	116,169	5,918,310

12 Debtors

	2017 £	2016 £
VAT recoverable	12,241	11,783
Prepayments	40,792	22,820
Accrued grant and other income	29,308	23,706
	82,341	58,309

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

13 Creditors: amounts falling due within one year

	2017 £	2016 £
Other taxation and social security	23,326	24,129
Accruals	17,700	12,301
Deferred income	<u>33,012</u>	<u>34,287</u>
	<u>74,038</u>	<u>70,717</u>
		2017 £
Deferred income		
Deferred income at 1 September 2016		34,287
Resources deferred in the period		33,012
Amounts released from previous periods		<u>(34,287)</u>
Deferred income at 31 August 2017		<u>33,012</u>

At the year end the Academy Trust held income relating to Universal Infant Free School Meals (UIFSM) which relates to the next financial period.

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

14 Funds

	Balance at 1 September 2016 £	Incoming resources £	Resources expended £	Gains, losses and transfers £	Balance at 31 August 2017 £
Restricted general funds					
General Annual Grant	82,307	1,655,355	(1,599,380)	(10,432)	127,850
Other DfE/EFA grants	-	9,770	(9,770)	-	-
UIFSM	-	56,592	(56,592)	-	-
Pupil premium	-	140,632	(140,632)	-	-
Other income	-	29,619	(29,619)	-	-
	<u>82,307</u>	<u>1,891,968</u>	<u>(1,835,993)</u>	<u>(10,432)</u>	<u>127,850</u>
Restricted fixed asset funds					
Assets transferred from local authority	5,801,734	-	(48,607)	-	5,753,127
DfE/EFA capital grants	116,576	8,887	(46,968)	10,432	88,927
	5,918,310	8,887	(95,575)	10,432	5,842,054
Restricted pension funds					
Pension reserve	(850,000)	-	(100,000)	98,000	(852,000)
Total restricted funds	5,150,617	1,900,855	(2,031,568)	98,000	5,117,904
Unrestricted funds					
Unrestricted general funds	412,790	20,374	(74,180)	-	358,984
Total funds	<u>5,563,407</u>	<u>1,921,229</u>	<u>(2,105,748)</u>	<u>98,000</u>	<u>5,476,888</u>

The specific purposes for which the funds are to be applied are as follows:

Restricted general funds

This fund represents grants received for the academy's operational activities and development. It also includes the pension reserve, which represents the actuarial valuation of the LGPS pension scheme calculated at the year end.

Restricted fixed asset fund

This fund represents the net book value of fixed assets purchased from capital grants received, capital expenditure from GAG and fixed assets transferred to the Academy Trust on conversion.

Unrestricted funds

The unrestricted funds are funds available to the Trustees to apply for the general purposes of the Academy.

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

15 Analysis of net assets between funds

	Unrestricted funds £	Restricted general funds £	Restricted fixed asset funds £	Total funds £
Tangible fixed assets	-	-	5,842,054	5,842,054
Current assets	358,984	201,888	-	560,872
Current liabilities	-	(74,038)	-	(74,038)
Pension scheme liability	-	(852,000)	-	(852,000)
Total net assets	<u>358,984</u>	<u>(724,150)</u>	<u>5,842,054</u>	<u>5,476,888</u>

16 Commitments under operating leases

Operating leases

At 31 August 2017 the total of the Academy Trust's future minimum lease payments under non-cancellable operating leases was:

	2017 £	2016 £
Amounts due within one year	5,922	4,365
Amounts due between one and five years	9,978	6,520
	<u>15,900</u>	<u>10,885</u>

17 Reconciliation of net expenditure to net cash inflow/(outflow) from operating activities

	2017 £	2016 £
Net expenditure	(184,519)	(120,144)
Depreciation	95,575	92,698
Interest receivable	(410)	(1,254)
Defined benefit pension scheme obligation inherited	82,000	24,000
Defined benefit pension scheme cost less contributions payable	-	(77,000)
Defined benefit pension scheme finance cost	18,000	41,000
(Increase)/decrease in debtors	(24,032)	21,565
Increase in creditors	3,321	3,824
Net cash used in Operating Activities	<u>(10,065)</u>	<u>(15,311)</u>

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

18 Cash flows from investing activities

	2017 £	2016 £
Dividends, interest and rents from investments	410	1,254
Purchase of tangible fixed assets	<u>(19,319)</u>	<u>(17,145)</u>
Net cash used in investing activities	<u>(18,909)</u>	<u>(15,891)</u>

19 Analysis of cash and cash equivalents

	At 31 August 2017 £	At 31 August 2016 £
Cash at bank and in hand	<u>478,531</u>	<u>507,505</u>
Total cash and cash equivalents	<u>478,531</u>	<u>507,505</u>

20 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £1 for the debts and liabilities contracted before he/she ceases to be a member.

21 Pension and similar obligations

The Academy Trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by . Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

21 Pension and similar obligations (continued)

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to TPS in the period amounted to £108,007 (2016: £113,685). A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in Financial Reporting Standard 102 (FRS 102), the TPS is a multi-employer pension scheme. The Academy Trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Academy Trust has set out above the information available on the scheme.

Local government pension scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2017 was £97,000 (2016 - £106,000), of which employer's contributions totalled £75,000 (2016 - £82,000) and employees' contributions totalled £22,000 (2016 - £24,000). The agreed contribution rates for future years are per cent for employers and per cent for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

21 Pension and similar obligations (continued)

Principal actuarial assumptions

	At 31 August 2017 %	At 31 August 2016 %
Rate of increase in salaries	4.20	4.10
Rate of increase for pensions in payment/inflation	2.70	2.30
Discount rate for scheme liabilities	<u>2.60</u>	<u>2.20</u>

The current mortality assumptions include sufficient allowance for future improvements in the mortality rates. The assumed life expectations on retirement age 65 are:

	At 31 August 2017	At 31 August 2016
Retiring today		
Males retiring today	23.90	23.80
Females retiring today	26.00	26.20
Retiring in 20 years		
Males retiring in 20 years	26.20	26.10
Females retiring in 20 years	<u>28.30</u>	<u>28.50</u>

The Academy Trust's share of the assets in the scheme were:

	At 31 August 2017 £	At 31 August 2016 £
Equities	443,000	427,000
Gilts	86,000	103,000
Other bonds	116,000	95,000
Property	65,000	64,000
Cash and other liquid assets	30,000	26,000
Other	<u>147,000</u>	<u>67,000</u>
Total market value of assets	<u>887,000</u>	<u>782,000</u>

The actual return on scheme assets was £102,000 (2016 - £103,000).

Rickley Park Primary School

Notes to the Financial Statements for the Year Ended 31 August 2017 (continued)

21 Pension and similar obligations (continued)

Amounts recognised in the statement of financial activities

	2017	2016
	£	£
Current service cost (net of employee contributions)	156,000	106,000
Net interest cost	18,000	15,000
Admin expenses	1,000	5,000
	<u>175,000</u>	<u>126,000</u>
Total amount recognised in the SOFA	<u>175,000</u>	<u>126,000</u>

Changes in the present value of defined benefit obligations were as follows:

	2017	2016
	£	£
At start of period	1,632,000	1,026,000
Current service cost	156,000	106,000
Interest cost	36,000	41,000
Employee contributions	22,000	24,000
Actuarial (gain)/loss	(56,000)	453,000
Benefits paid	(51,000)	(18,000)
	<u>1,739,000</u>	<u>1,632,000</u>
At 31 August	<u>1,739,000</u>	<u>1,632,000</u>

Changes in the fair value of academy's share of scheme assets:

	2017	2016
	£	£
At start of period	782,000	596,000
Interest income	17,000	21,000
Actuarial gain/(loss)	42,000	77,000
Employer contributions	75,000	82,000
Employee contributions	22,000	24,000
Benefits paid	(51,000)	(18,000)
	<u>887,000</u>	<u>782,000</u>
At 31 August	<u>887,000</u>	<u>782,000</u>

22 Related party transactions

Owing to the nature of the Academy Trust and the composition of the board of governors being drawn from local public and private sector organisations, transactions may take place with organisations in which the Academy Trust has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Academy Trust's financial regulations and normal procurement procedures.

There were no related party transactions in the year, other than certain trustees' remuneration and expenses already disclosed in note 9.